



## MEMORANDUM

To: All Hiring Hall Users

FROM: Jacob D. Haas  
Business Manager/Financial Secretary

DATE: March 23, 2020

RE: Out of Work Book

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As a result of Nevada Governor Steve Sisolak’s state of emergency declaration over COVID – 19 and his request for people to “avoid large crowds, large scale events, and mass gatherings,” during this state of emergency, I am adding another option to signing the out of work book.

If you are currently working in Local 401’s jurisdiction and have a separation of employment, you will be able to email a copy of your RIF slip to [ibew401@gbis.com](mailto:ibew401@gbis.com) to get back on the “Out of Work Book.” You will need to include your name, card number, and date of termination in the email. You will be placed on the “Out of Work Book” in the order that your email was received by the local union.