

May 13, 2019

To All Members of IBEW Local Union 401:

The following information is for the convenience and guidance of members in the conduct of election of officers from the list of candidates nominated by the membership on May 9, 2019.

Each member of Local 401 is being mailed this letter at his/her last known address. Enclosed with this letter is an "Official Ballot", a small "Ballot" envelope and an envelope for mailing the ballot to IBEW 401 Election Committee Post Office Box.

NOTE: YOU MUST MAIL YOUR BALLOT TO THE POST OFFICE BOX

Those eligible to vote for these Officers are:

- All members of Local Union 401 (either "A" or "BA") who are in good standing (except employers as defined in Article 15, Sec. 5 of the IBEW Local Union 401 Constitution) will be eligible to vote.
- The enclosed ballot should be marked in accordance with the instructions on it. **NO OTHER MARKS CAN BE ON THE BALLOT OR IT WILL NOT BE COUNTED.**
- The marked ballot **MUST** then be placed in small "Ballot" envelope and sealed. **Enclose no other material with the ballot or IT WILL NOT BE COUNTED.**
- The small envelope containing the ballot **MUST** be placed in the envelope addressed to the "Election Committee" and sealed.
- Be sure to complete the **RETURN ADDRESS PART ON THE ENVELOPE addressed to IBEW 401 Election Committee OR IT WILL NOT BE COUNTED.**
- Mail the ballot promptly. Only those ballots received at the Vassar Street Post Office Box in Reno, Nevada by 8:00 A.M. on Saturday, June 8, 2019 will be valid and tabulated.

The Election Board will check the names and addresses on the envelopes against the official eligibility list, if they are eligible, the envelope will be opened and the small ballot envelope will be placed **UNOPENED** in the official ballot box. After all envelopes have been checked for names and addresses against the eligibility list, the ballot box will be opened, the ballots removed from the sealed ballot envelopes, counted and tabulated by the Election Board.

REMEMBER – YOUR NAME AND ADDRESS MUST BE ON THE RETURN ENVELOPE FOR YOUR BALLOT TO BE COUNTED!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!

Use extreme care in marking your ballot. **Only members in good standing will have their ballots counted.**

The ballots will be picked up at the Vassar Street Post Office Box in Reno, Nevada at 8:00A.M. on June 8, 2019. Tabulation will start immediately thereafter at the Local Union 401 Meeting Hall. Per the Department of Labor, candidates or their designated observer may be in attendance.